



**BRIGHTON FIRE RESCUE DISTRICT  
POSITION DESCRIPTION**

**POSITION TITLE:** FIREFIGHTER/EMT

**STATUS:** FULL-TIME; FLSA NON-EXEMPT

**EMPLOYMENT STATUS:** AT-WILL

**UNION STATUS:** ELIGIBLE

**WORK HOURS:** AS REQUIRED OR AS NECESSARY DURING A 24-DAY WORK PERIOD. 48/96 SCHEDULE.

**DATE:** 3/1/2021

This job description is established by the Board of Directors (“Board”) of the Brighton Fire Rescue District (“District”) to outline the basic requirements, duties, and general responsibilities of the Firefighter/EMT position. This position is “at-will,” which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship at any time and for no reason, without prior notice.

**Position Summary:**

A Firefighter/EMT shall perform firefighting and emergency medical services required to protect life and/or property from the dangers of fire, medical emergency, hazardous materials, accidents, and natural or man-made disasters, using a variety of firefighting, emergency and medical procedures, techniques, and equipment.

**Immediate Supervisor:**

A Firefighter/EMT works under the direct supervision of a Company Officer or authorized designee.

## **Supervisory Authority:**

None.

Essential functions, as defined under the Americans with Disabilities Act, may include the following tasks, knowledge, skills, and other characteristics. The list of tasks is illustrative only and is not a comprehensive listing of all functions and tasks performed by positions in this class.

1. Maintain all required certifications and training standards as stated in mandatory position qualifications and requirements.
2. Comprehensive knowledge of, and compliance with, all relevant Federal, State, and local laws, and the District's Standard Operating Guidelines, Medical Guidelines, Member Policy Manual, organizational chart, and chain of command.
3. Follow orders and directions from supervisors.
4. Ensure safety through a high level of situational awareness while performing all duties and tasks.
5. Performs emergency medical care relating to all major body systems including the neurological system, cardiovascular system, respiratory system, skeletal system, etc., as necessary to treat first aid cases, accident victims, medical emergency situations, etc.
6. Responds to fire and medical emergency calls as a member of an engine company, aerial/truck company, specialty company or a rescue company.
7. Participates in hazardous material response and prevention programs.
8. Performs a variety of technical and manual labor duties that are required to locate, control and extinguish fires, including: catching fire hydrants; connecting hoses and nozzles; laying in supply and attack hoses; using visual, sensory and judgmental criteria to locate fire sources; application of fire streams, including water, chemical, and/or portable extinguishers, on fire sources; carrying, positioning and raising ground ladders; and using a variety of handheld and powered tools, including axes, pike poles, saws, etc., necessary to locate doors, windows and vents.
9. Performs forcible entry operations to gain access into structures using a variety of tools.
10. Performs salvage operations to prevent damage to property not involved in fire and/or emergency situations, including the placement of covers, removing property from danger, removing water, smoke, and heat from structures, etc.
11. Performs tasks to extricate individuals safely from wrecked vehicles, structures, earth cave-ins, etc., using a variety of tools/equipment, including power saws, hydraulic jacks, pry bars, etc.

12. Performs work that requires the use of specified respiratory equipment that guards against exposure to airborne hazards. Complies with all Municipal, State, and Federal physical requirements as per Self-Contained Breathing Apparatus (SCBA) guidelines.
13. Performs search and rescue operations to locate and remove individuals and victims from Immediately Dangerous to Life or Health (IDLH) environments, which may involve fire and other emergency situations.
14. Performs emergency medical care to victims of fire and other emergencies; provides direction on emergency medical incidents.
15. Examines patients and victims to determine probable or possible injury or medical disorder.
16. Takes and records vital signs, including pulse, blood pressure, respiration, reflexes, etc., and transmits necessary data to hospital emergency room personnel.
17. Receives orders from the District's medical director and/or follows standard procedures to treat victims.
18. Performs procedures necessary to immobilize victim(s) and/or portions of the body or extremities using splints, braces, collars, etc.
19. Continues medical procedures and monitoring during transit of victims to medical care facilities.
20. Attends continuing and required training and work sessions to maintain and extend medical knowledge and skills.
21. Provides in-service training to departmental personnel on first aid techniques and procedures.
22. Maintains, cleans, inventories, services, inspects, and resupplies firefighting and emergency medical equipment, tools, etc., on company apparatus. Maintains, performs minor repairs, and cleans assigned fire station quarters, apparatus rooms, etc.
23. Assists in developing and providing a public education program and a training program for the department.
24. Participates in training classes and drills to maintain and increase firefighting and emergency techniques and responses.
25. Prepare fire, EMS, and/or supplemental department reports.
26. May serve in an out-of-class role of an assigned company after being deemed qualified by the Fire Chief or his/her designee.

27. Ability to participate in an "on-call" schedule as necessary to fulfill the District's call-back requirements.
28. Mandatory "call-back" may be required from time to time.
29. Satisfy the District's annual medical and fitness requirements.
30. Ability to work a rotating shift schedule in a specified work period or a Monday through Friday work schedule as designated by the District.
31. Satisfactorily complete continuing education and training necessary to perform the duties of the position.
32. Performs other duties as assigned.

### **Mandatory Qualifications and Requirements:**

1. Possess and maintain a State of Colorado EMT Certification at time of hire.
2. Possess and maintain a State of Colorado CPR Certification at time of hire.
3. Possess and maintain a State of Colorado Haz-Mat Operations Certification at time of graduation from the fire academy.
4. Possess and maintain a State of Colorado Firefighter I Certification at time of graduation from the fire academy.
5. Possess and maintain a State of Colorado Firefighter II Certification within 24 months of the date of hire.
6. Possess and maintain NWCG S-130, NWCG S-190, NWCG L-180, FEMA IS-100, FEMA IS-200, FEMA IS-700, FEMA IS-800 within 12 months of hire.
7. Ability to operate District brush trucks and utility vehicles within 12 months of hire.
8. Completion of Probationary Task Book within 12 months of hire.
9. Possess and maintain a valid State of Colorado Driver's License within 30 days of hire, with an acceptable driving record.
10. Possess a high school diploma or GED equivalent.

### **Probationary Period:**

All Brighton Fire Rescue District non-exempt employees new to a regular position shall be considered probationary until they have up to one (1) year of satisfactory service in their position.