



BRIGHTON FIRE RESCUE DISTRICT POSITION DESCRIPTION

POSITION TITLE: STATUS: FIREFIGHTER/PARAMEDIC
EMPLOYMENT STATUS: FULL-TIME; FLSA NON-EXEMPT AT-WILL
WORK HOURS: AS REQUIRED OR AS NECESSARY DURING A SPECIFIED WORK PERIOD
DATE: 08.2023

This job description is established by the Board of Directors (“Board”) of the Greater Brighton Fire Protection District (“District”) to outline the basic requirements, duties and general responsibilities of the Firefighter/Paramedic position. This position is “at-will”, which means the District may terminate the employment relationship at any time and for no reason, subject only to the requirements of Federal and State law. Similarly, the employee may terminate the employment relationship at any time and for no reason, without prior notice.

Position Summary:

A Firefighter/Paramedic shall perform firefighting and emergency medical services required to protect life and/or property from the dangers of fire, medical emergency, hazardous materials, accidents, and natural or man-made disasters, using a variety of firefighting, emergency and medical procedures, techniques and equipment.

Immediate Supervisor:

A Firefighter/Paramedic works under a Company Officer's immediate supervision and is supervised by the FF/Paramedic Field Training Officer and Battalion Chief.

Supervisory Authority:

The Firefighter Paramedic will supervise the immediate provision of emergency medical services if they are the highest certified medical provider on the scene and have completed the credentialing process at the BFRD.

Primary Duties and Responsibilities:

The following are an overview of the primary duties and responsibilities for this position and should not be considered an all-inclusive list:

1. Respond to emergency calls as a member of an engine, medic unit, or other fire

suppression company. Rotate between companies periodically, as required by the Fire Chief or his/her designee.

2. Keep current on new developments in the Emergency Medical Services field and successfully maintain any necessary or required certifications.
3. Comprehensive knowledge of, and compliance with, all relevant Federal, State, and local laws, and the District's Standard Operating Guidelines, Member Policy Manual, organizational chart and chain of command.
4. Follow orders and directions of all supervisors.
5. Conduct daily, weekly, monthly, and annual apparatus and equipment checks and maintenance and complete associated paperwork and reports as policy requires.
6. Operate in conjunction with all officers and members.
7. Complete the Firefighter Paramedic Field Training Process.
8. Achieve and maintain a high knowledge of firefighting methods and use of all firefighting and rescue equipment.
9. Maintain knowledge of the geographic areas of the District and a basic knowledge of the risk hazards posed by the District's structural, topographic, and demographic conditions.
10. Responsible for the care and maintenance of fire stations, grounds, fire apparatus, and other vehicles and equipment employed in performing duties.
11. Attend all on-duty training and safety programs conducted or provided through the District.
12. Maintain knowledge of fire prevention and inspection standards and practices necessary to perform fire safety inspections satisfactorily.
13. Perform testing of fire hydrants, fire hoses, and fire protection systems.
14. Assist in delivering public education programs in fire safety, CPR, and first aid.
15. Perform various technical and manual labor duties to locate, control and extinguish fires, including connecting to fire hydrants, connecting hoses and nozzles, and laying in supply and attack hoses.
16. Use visual, sensory, and judgment criteria to locate fire sources.
17. Apply fire streams (water, chemical and/or portable extinguishers) on fire sources; carry, position and raise ground ladders.
18. Use a variety of hand-held and powered tools (axes, pike poles, saws, etc.) necessary to locate, control and extinguish fires.
19. Perform forcible entry operations to gain access into structures, using a variety of tools and equipment.
20. Perform salvage operations to prevent damage to property not involved in fires and/or emergency situations, including the placement of covers, the removing of property from danger, removing water, smoke and heat from structures, etc.
21. Perform tasks to extricate individuals safely from wrecked vehicles, structures, earth caves, etc., using a variety of tool and equipment (saws, jacks, pry bars, etc.).
22. Inspect commercial and public buildings as a member of a fire company to ensure compliance with applicable Fire Codes and nationally recognized standards.
23. Inform the public of the need for fire prevention.

24. Assist in preparing inspection reports.
25. Identify hazardous materials.
26. Be familiar with structures in the District.
27. Maintain, clean, service, inspect and load firefighting and/or emergency equipment, tools, etc. on company apparatus.
28. Assist in minor repairs to apparatus and equipment.
29. Clean assigned fire station quarters, apparatus rooms, etc.
30. Participate in training classes and drills to maintain and increase firefighting and emergency techniques and response.
31. Participate in, and at times, instruct station training activities.
32. Perform a variety of technical and manual labor tasks to ventilate structures involved in fire, smoke and odor calls, including the placement of fans, mechanical opening of rooms, floors, walls, and the opening and/or closing of doors, windows and vents.
33. Perform search and rescue operations to locate and remove individuals from fire and emergency situations.
34. Upon arrival at any emergency medical scene, quickly assess the situation, determine the medical care to be provided, any additional resources needed, and apply the necessary medical skills and techniques to assist the patient(s).
35. Provide treatment and transport of the sick and injured.
36. Comply with all Federal, State and State and local traffic laws and ordinances regulating the operation of motor vehicles. Shall give special consideration to the safety of the public and to other vehicles whenever operating a motor vehicle in congested areas or whenever other unusual conditions are encountered in route to an alarm or other emergency. Shall exercise caution when operating an apparatus upon leaving quarters and while backing into quarters.
37. Consistently promote a professional image of the District at all times.
38. Positively and effectively communicate, verbally and in writing, with District employees and volunteers, other agencies, and the public in the performance of the duties and responsibilities of the position.
39. Work in a safe manner, including the safe use of apparatus, equipment, tools and materials consistent with the manufacturer or produce directions or specifications, and use of industry-accepted safe working methods and techniques.
40. Develop and maintain positive, effective working relationships with District employees and volunteers, other emergency services agencies, other governmental and public agencies, and the community.
41. Must possess the computer skills to properly, effectively, and in a timely manner complete all Records Management requirements of the position.
42. Perform such other duties as may be assigned by a Lieutenant, or other supervisor, from time to time.

Mandatory Qualifications and Requirements:

1. Possess and maintain a State of Colorado Paramedic Certification within 30 days of hire.
2. Possess and maintain a State of Colorado-approved C.P.R. Certification.

3. Possess and maintain ACLS Certification.
4. Possess and maintain PALS Certification within 12 months of the hire date.
5. Possess and maintain a State of Colorado Haz-Mat Operations Certification, or equivalent, within 12 months of the hire date.
6. Ability to operate District Brush and utility vehicles within 24 months of hire.
7. Possess and maintain a valid State of Colorado Driver's License within 30 days of hire, with an acceptable driving record.
8. Possess a high school diploma or GED equivalent.
9. Possess and maintain a State of Colorado Firefighter I Certification within 12 months of the hire date to the position.
10. Possess and maintain a State of Colorado Firefighter II Certification within 24 months of the hire date or promotion to the position.
11. Ability to participate in an "on-call" schedule to fulfill the District's call-back requirements.
12. Ability to consistently respond to District Headquarters within 60-minutes while engaged in "on-call" assignments. Mandatory "call-back" for duty assignments may be required from time to time.
13. Satisfy the District's annual medical and fitness for duty requirements.
14. Ability to work a rotating shift schedule in a specified work period or a Monday through Friday work schedule as designated by the District.
15. Demonstrated ability to operate every type of District vehicle and apparatus, personal computer, telephone, photocopy machine, facsimile machine, calculator, emergency radio equipment, and various types of other electronic/computerized equipment.
16. Satisfactorily complete continuing education and training necessary to perform the duties of the position.

Working Environment/Physical Requirements:

This position requires service in a variety of locations and conditions, including living quarters and office areas, in and around a wide variety of automotive, mechanical, chemical and medical equipment or supplies, and emergency scenes of every type.

1. Strenuous physical activity under extreme adverse conditions will be required frequently.
2. Must possess ability to lift items in excess of one hundred fifty (150) pounds occasionally and up to sixty (60) pounds frequently.
3. This position requires standing, running, walking, sitting, kneeling, stooping/bending, lifting, squatting, pushing, pulling, crawling, jumping, sliding, climbing, pinching, gripping digging, spraying, reaching over head, reaching away from body, and repetitive motion.
4. Will be required to work in all weather conditions and in extreme temperatures below twenty degrees (20 degrees) Fahrenheit and in excess of one hundred degrees (100 degrees) Fahrenheit.
5. Work may be performed under dangerous, hazardous and adverse conditions, including but not limited to, weakened structures, slippery and uneven surfaces, proximity to moving mechanical equipment, burning structures, broken glass or other materials, electrical currents, high places, and confined spaces.

6. Work may result in exposure to contaminated environments, including but not limited to, hazardous materials, smoke, gases, chemicals, fumes, odors, mists and dusts.
7. Work may result in exposure to infectious diseases or illnesses, such as Hepatitis A, B or C, HIV, tuberculosis, small pox, etc.
8. Work may result in exposure to high noise levels requiring the wearing of hearing protection.
9. This position demands frequent use of sensory activities such as talking, seeing, hearing, smelling, feeling (identifying objects by touch), depth perception and color vision.
10. This position requires the ability to read, write, speak and understand the English language at a level adequate to perform the job.
11. This position will involve periods of high physical, mental and/or emotional stress.