

REGULAR MEETING MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
500 S. 4th Avenue, 3rd Floor, BRIGHTON, COLORADO 80601

January 9, 2024

A. Call to Order

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 13:01 by President Jacobucci. An electronic meeting option was provided to the public. Call-in information was made available to the public by the meeting notice.

B. Roll Call

Present

Jeff Jacobucci, President

Don Rowe, Vice President

Frank Serafini, Treasurer

Brian Engle, Assistant Secretary

Absent

Cheryl Spottke, Secretary (excused)

Also in Attendance

District Staff

Brycen Garrison, Fire Chief

Gerard Lutz, Deputy Chief of Operations

Elizabeth Bednarcik-Fire Marshall

Jim Pauley, Chief Finance Officer

Other Guests

Michelle Ferguson, Legal Counsel (attended virtually)

RECORD OF PROCEEDINGS

Motion to excuse Director Spottke.

MOTION: A motion was made by Director Serafini to excuse Director Spottke.

SECOND: Director Rowe

APPROVAL: Motion carried unanimously.

C. Call for Changes to the Agenda

The agenda was presented to the Board. A correction was made to add Resolution 2024-02.

MOTION: Director Serafini made a motion to approve the agenda as amended with the addition of:

10. New Business

b. Resolution 2024-02 Establishing 2024 Meeting Schedule and Posting Location.

SECOND: Director Engle

APPROVAL: Motion carried unanimously.

D. Presentations

No Presentations.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending November 30, 2023.
2. Approval of December 2023 payments of \$ 1,261,379.00.
3. Approval of Regular Board Meeting Minutes: December 13, 2023.

MOTION: Director Serafini motioned to approve the consent agenda as presented.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. The District received a Grant for Paramedic School.
2. The District is in contact with the Adams County Sheriff and will be meeting to discuss outstanding invoices, as no payments have been received to date for patient/medic transports from the Adams County Jail.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Lutz updated the Board on the following:

1. Rescue and EMS call volume has increased.
2. Medic Unit 51 went in-service on December 1, 2023. Medic Units 51 and 52 split emergency calls.

RECORD OF PROCEEDINGS

3. Safety and Medical Unit (SAM) went in-service January 2, 2024.
4. The District is in the process with other North Area Departments to identify the need for a highway safety plan.
5. The Ladder/Aerial truck is still out of service. The estimated fix timeframe is February 2024.

A short Board discussion followed.

Deputy Chief of Administrative Operations:

Fire Chief Garrison updated the Board on the following:

1. The Rescue apparatus build is complete.
2. Administrative Operations are going well.

A short Board discussion followed.

Fire Marshal Report:

In addition to the written report, Chief Bednarcik updated the Board on the following:

1. Olive Garden Restaurant and Furniture Row are in the planning process.
2. The District is working with United Power for the Battery Energy Storage System (BESS) at three of their sub-stations.
3. Permit Tech Jessica Jacobucci is doing well with community risk reduction.

A short Board discussion followed.

Financial Report:

In addition to the written report, Chief Finance Officer Pauley discussed the following:

1. The District IT Department is working with MIP software regarding system lock up issues.

A short Board discussion followed.

Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Her Firm is getting ready for the new legislative session, which promises to have more changes impacting special districts and property tax revenue.

A short discussion followed.

Brighton City Liaison Report

None.

H. Old Business

Chief Garrison updated the Board on the following:

a. Training Center

- i. The building is in cool off period after asbestos abatement.
- ii. Demolition of the building is scheduled for January 25, 2024.

I. New Business

- a. Continued Public Hearing on the 2024 Budget, and consideration of approval.

MOTION: Director Jacobucci made a motion to reopen the Public Hearing on the 2024 Budget, initially opened and continued at the December Board meeting.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

RECORD OF PROCEEDINGS

It was noted for the record that a Notice for the Public Hearing was published in the paper and duly posted on the District's website prior to the meeting. Chief Staff and legal counsel confirmed there were no written comments received prior to the meeting. No public comments were made at the public hearing.

MOTION: Director Engle made a motion to close the Public Hearing on the 2024 Budget.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

Motion and approval of Resolution No. 2024-01:

- A. Summarizing expenditures and revenues for each fund and adopting a budget for the calendar year beginning on the first day of January, 2024, and ending on the last day of December, 2024.
- B. Appropriating sums of money to, and authorizing expenditures from, the various funds, in the amounts and for the purposes set forth in the 2024 Budget, for fiscal year 2024, and,
- C. Certifying and levying property taxes for the calendar year 2023 to help defray the costs of Government for the 2024 fiscal year.

MOTION: Director Engle made a motion to approve Resolution No. 2024-01.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

Discussion followed.

- b. Resolution No. 2024-02 Establishing 2024 Meeting Schedule and Posting Location.
District Board meetings for the calendar year 2024 shall be held on the 2nd Wednesday of each month at 5:30 p.m. at 500 S. 4th Avenue, Brighton, CO 80601. Special meetings of the Board shall be held quarterly, upon notice to each Director, and as may otherwise be required. The location of such regular and special meetings may include (i) physical location, (ii) a physical location with telephone or electronic attendance availability, or (iii) an entirely telephonic or electronic location, as the business needs and best interests of the District demand.

MOTION: Director Serafini made a motion to approve Resolution No. 2024-02 Meeting Schedule and Posting Location.

SECOND: Director Rowe.

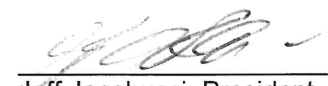
APPROVAL: Motion carried unanimously.

J. Adjournment

MOTION: Director Serafini made a motion at 14:00 to adjourn the meeting.

SECOND: Director Rowe.

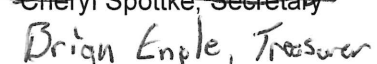
APPROVAL: Motion carried unanimously.


Jeff Jacobucci, President

2/14/24
Date


Cheryl Spotke, Secretary

2/14/24
Date


Brian Engle, Treasurer