

REGULAR MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, BRIGHTON, COLORADO 80601

**May 8, 2024**

A. Call to Order

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:30 by Vice President Rowe. An electronic meeting option was provided to the public. Call-in information was made available to the public by the meeting notice.

B. Roll Call

Present

Don Rowe, Vice President  
Frank Serafini, Treasurer  
Cheryl Spottke, Secretary (via Zoom)  
Brian Engle, Assistant Secretary

Absent

Jeff Jacobucci, President (excused)

Also in Attendance

**District Staff**

Brycen Garrison, Fire Chief  
Gerard Lutz, Deputy Chief of Operations  
Rand Sheldon, Deputy Chief of  
Administrative Operations  
Todd Godek, Captain Prevention  
Jim Pauley, Chief Finance Officer

**Other Guests**

Michelle Ferguson, Legal Counsel (via Zoom)  
Marv Falconburg, City of Brighton Liaison

## RECORD OF PROCEEDINGS

---

---

MOTION: A motion was made by Director Serafini to excuse Director Jacobucci.

SECOND: Director Engle

APPROVAL: Motion carried unanimously.

C. Call for Changes to the Agenda

The agenda was presented to the Board.

MOTION: Director Serafini made a motion to approve the agenda as presented.

SECOND: Director Engle

APPROVAL: Motion carried unanimously.

D. Presentations

Audit presentation from Haynie and Company.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending March 31, 2024.
2. Approval of April 2024 payments of \$ 2,152,193.00.
3. Approval of Regular Board Meeting Minutes: April 10, 2024.

MOTION: Director Serafini made a motion to approve the consent agenda as presented.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. Tornado siren update.
2. Apparatus replacement plan discussed. The Board has agreed to begin the process of ordering another engine and will take formal action on the purchase order at the next Board of Directors meeting.
3. The District supported Telecommunicators appreciation week.
4. Attended the Economic Development Summit and Conference. Brighton is doing well, and the future is bright.
5. The District had five Veterans nominated for the Field of Honor in Fort Lupton, CO.
6. The pancake breakfast and roll in Medic 55 went well.
7. Help for homes was this weekend.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Lutz updated the Board on the following:

## RECORD OF PROCEEDINGS

---

---

1. Medic 55 went in service on April 1<sup>st</sup> and continues to go well. The third medic unit is helping spread out the workload in the fire district between the other two medic units while providing the opportunity for the fire medics to achieve a better work/rest cycle while remaining in the Medic role. Additionally, with the third medic now in service at Station 55 it should greatly impact the number of times we are at "Status Zero" within the fire district.
2. The Heavy Rescue went in service on April 22<sup>nd</sup>. Crews from all three shifts have completed the cone driving course and have been familiarizing themselves with the apparatus. A pancake breakfast and roll in ceremony is being determined and will be held at Station 53.
3. Six personnel graduated from the SAW Academy on May 3<sup>rd</sup> and will begin shift work May 19<sup>th</sup>.
4. The highway safety committee continues to do research.
5. Significant incident updates for April.

A short Board discussion followed.

### Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. The District sold Brush 53.
2. The District received the fourth new medic unit, which will be up fitted in May to be used as a jump unit at Station 54 when staffing and need arise.
3. Engine 52 is back from the body shop, and Engine 51 will go to the body shop when Engine 52 is back in service. The reserve engine will go to the body shop after Engine 51 is back in service.
4. The training center build is underway, foundation fitters will be poured Friday, May 10<sup>th</sup>.
5. HR posted Lateral Firefighter/Paramedic and Entry Firefighter/EMT positions for the fall academy.

A short Board discussion followed.

### Fire Marshal Report:

In addition to the written report and in the absence of Fire Marshal Bednarcik, Captain Godek updated the Board on the following:

1. Impact Fees and Plan Reviews.
2. The Battery Energy Storage Systems, one at Bridge Street and Riverdale Road, and one on Southern Street, are in final construction. They are starting their commissioning processes now to be brought online. These will be charged in the evening during low energy consumption hours and will be distributed back into the grid during daily peak energy consumption hours. A third site at 12711 Cameron Drive is getting close to construction.
3. Olive Garden, In-and-out Burger, and Raising Canes has moved from planning and development and into building review process.
4. Loves Truck Stop is also in the building process of plan review.
5. There have been several meetings with Adams County and their builders on further developing the Fairgrounds.
6. Residential development projects continue to come in.

A short Board discussion followed.

### Financial Report:

In addition to the written report, Chief Finance Officer Pauley discussed the following:

1. The District received its first payments from the Adams County Detention Facility for jail transports.

A short Board discussion followed.

### Attorney's Report:

## RECORD OF PROCEEDINGS

---

---

In addition to her written report, Attorney Ferguson discussed the following:

1. Update on SB24-194 Special District Emergency Services Funding, which would authorize a Fire or Emergency Service District to impose an impact fee on new construction and seek permission from electors to impose a sales tax to generate additional revenue for emergency services.
2. Discussion on newly introduced SB24-233, which reduces the assessed value for almost all classifications of taxable property and establishes a 5/5% cap on annual property tax revenue growth. She stated that it will be unknown if the bill takes effect until after November 2024 Statewide Election.

A short discussion followed.

### Brighton City Liaison Report

Marv Falconburg, Brighton City Deputy Manager and City Liaison to the District:

1. Top projects in the City of Brighton discussed.
2. Housing permits are increasing.
3. Closure of Bridge Street next weekend, the public has been notified.
4. The Water Treatment Plant project is going well, is on budget and on time.
5. Brighton Recreation Center design addition has kicked off.
6. The public is encouraged to visit the City of Brighton webpage, search for the interactive development map for top projects and updates.

### H. Old Business

Chief Garrison updated the Board on the following:

- a. Training Center-updates will be given moving forward in Chief's Report.

### I. New Business

- a. Director Engle made a motion to accept the 2023 Audit as presented.

MOTION: Director Engle motioned to accept the 2023 Audit.

SECOND: Director Serafini.

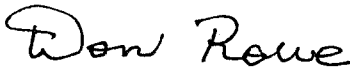
APPROVAL: Motion carried unanimously.

### J. Adjournment

MOTION: Director Serafini made a motion at 18:54 to adjourn the meeting.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.



Jeff Jacobucci, President

Date

  
Brian Engle, Assistant Secretary

  
Date