

REGULAR MEETING MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
500 S. 4th Avenue, 3rd Floor, BRIGHTON, COLORADO 80601

June 12, 2024

A. Call to Order

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:31 by President Jacobucci. An electronic meeting option was provided to the public. Call-in information was made available to the public by the meeting notice.

B. Roll Call

Present

Jeff Jacobucci, President (via Zoom)
Don Rowe, Vice President
Frank Serafini, Treasurer
Cheryl Spottke, Secretary
Brian Engle, Assistant Secretary

Also in Attendance

District Staff

Brycen Garrison, Fire Chief
Gerard Lutz, Deputy Chief of Operations
Rand Sheldon, Deputy Chief of
Administrative Operations
Elizabeth Bednarcik, Fire Marshal
Jim Pauley, Chief Finance Officer

RECORD OF PROCEEDINGS

C. Call for Changes to the Agenda

The agenda was presented to the Board.

MOTION: Director Serafini made a motion to approve the agenda as presented with the addition to add agenda item to:

10. New Business

b. Bank change.

SECOND: Director Spottke

APPROVAL: Motion carried unanimously.

D. Presentations

None.

E. Public Comment

Arlin Riggi addressed the Board regarding pension funding.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending April 30, 2024.
2. Approval of May 2024 payments of \$ 2,849,184.00.
3. Approval of Regular Board Meeting Minutes: May 8, 2024.

MOTION: Director Engle made a motion to approve the consent agenda as presented.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. Board of Directors Station walk through and tours on June 26, 2024, at 10:00 am.
2. Tornado Siren update.
3. The District is working through 2025 Budgeting with Team Leads and intends to have a preliminary budget to the Board in August.
4. Rescue 53 Roll In and pancake breakfast is June 22, 2024, from 9-11 am.
5. One Step Closer to Home event is June 14, 2024, from 9am-1 pm at Station 51.
6. Blood Drive was successful on May 28, 2024, at Station 55.
7. Discussion on the District's ISO final update and rating.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Lutz updated the Board on the following:

1. The SAW entry level fire academy is complete; graduation was on May 3, 2024. All six of the probationary firefighters have completed their 2-week post academy and testing requirements and are now all on shift.

RECORD OF PROCEEDINGS

2. Three classes of personnel in probationary status.
3. Four personnel in Paramedic Academy will finish in August.
4. Significant incident updates for May.

A short Board discussion followed.

Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. Rescue 53 is in service at Station 53.
2. Engine 51 is back from the body shop and the next step is graphics design which is scheduled for July.
3. The training center build is going great and slightly ahead of schedule.
4. The hiring process is underway for the Lateral FF/Paramedic and Entry FF/EMT for the fall academy.

A short Board discussion followed.

Fire Marshal Report:

In addition to the written report Chief Bednarcik updated the Board on the following:

1. Impact Fees and Plan Reviews.
2. Kids Academy is the week of June 24, 2024.
3. Fire Inspector Cochran is attending NFA Investigation training in July.

A short Board discussion followed.

Financial Report:

In addition to the written report, Chief Finance Officer Pauley discussed the following:

1. The District signed an agreement with a private company, BBC Research, to have our Impact Fee Study updated. The results of the Impact Fee Study will determine how much the District should charge in Impact Fees beginning next year. The study will be completed by the end of August 2024.

A short Board discussion followed.

Attorney's Report:

With the Board's knowledge and understanding, Attorney Ferguson is not attending the meeting tonight, Fire Chief Garrison presented her written Attorney's Report and discussed the following:

1. Update on SB24-194 Special District Emergency Services Funding, which would authorize a Fire or Emergency Service District to impose an impact fee on new construction and seek permission from electors to impose a sales tax to generate additional revenue for emergency services.

A short discussion followed.

H. Old Business

None.

I. New Business

- a. Approval of Brighton Fire Pierce Velocity PUC Engine Bid #1319.

MOTION: Director Engle motioned to approve Brighton Fire Pierce Velocity PUC Engine Bid #1319.

SECOND: Director Rowe.

RECORD OF PROCEEDINGS

APPROVAL: Motion carried unanimously.

b. Approval of bank change and move of accounts to Bank of Colorado.

MOTION: Director Engle makes a formal motion to move accounts and approve bank change to Bank of Colorado.

SECOND: Director Serafini.


APPROVAL: Motion carried unanimously.

J. Adjournment

MOTION: Director Serafini made a motion at 18:15 to adjourn the meeting.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

 7-10-24

Jeff Jacobucci, President Date



Brian Engle, Assistant Secretary Date