

REGULAR MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, BRIGHTON, COLORADO 80601

**July 10, 2024**

**A. Call to Order**

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:33 by President Jacobucci. An electronic meeting option was provided to the public. Call-in information was made available to the public by the meeting notice.

**B. Roll Call**

**Present**

Jeff Jacobucci, President  
Don Rowe, Vice President  
Frank Serafini, Treasurer  
Cheryl Spottke, Secretary  
Brian Engle, Assistant Secretary

**Also in Attendance**

**District Staff**

Brycen Garrison, Fire Chief  
Gerard Lutz, Deputy Chief of Operations  
Rand Sheldon, Deputy Chief of  
Administrative Operations  
Elizabeth Bednarcik, Fire Marshal  
Jim Pauley, Chief Finance Officer

**Other Guests**

Michelle Ferguson, Legal Counsel  
Marv Falconburg, City of Brighton Liaison

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C. Call for Changes to the Agenda

The agenda was presented to the Board.

MOTION: Director Serafini made a motion to approve the agenda as presented.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

D. Presentations

Don Rowe

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending May 31, 2024.
2. Approval of June 2024 payments of \$ 2,627,081.00.
3. Approval of Regular Board Meeting Minutes: June 12, 2024.

MOTION: Director Serafini made a motion to approve the consent agenda as presented.

SECOND: Director Spottke.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. Staffing update for July through September 2024.
2. One Step Closer to Home event was a success. There may be another event in the fall.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Lutz updated the Board on the following:

1. Field promotions: Captain Forbes promoted to Battalion Chief and has transitioned to A Shift with Chief Brunt, and Lieutenant Mader promoted to Captain.
2. Rescue 53 Roll In/Pancake Breakfast was very well attended and successful. Rescue 53 ran its first official rescue at Barr Lake on June 26, 2024.
3. Significant incident updates for June.

A short Board discussion followed.

Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. A fourth new Medic unit is in service as M52. The old M52 will be moved to and used as a jump unit at Station 54 when staffing and need arise.

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2. Engine 51 is getting graphics.
3. The training center build is slightly ahead of schedule, foundation footers and walls are poured. Underground plumbing and in-wall utilities are done. Evolutions building foundation is poured and walls are done.
4. The hiring process is finishing with an anticipated pre-academy start date of July 29, 2024.

A short Board discussion followed.

### Fire Marshal Report:

In addition to the written report Chief Bednarcik updated the Board on the following:

1. Plan Reviews and New Construction updates.
2. Kids Academy was a great event.
3. Increase of brush and grass fires this time of year.

A short Board discussion followed.

### Financial Report:

In addition to the written report, Chief Finance Officer Pauley discussed the following:

1. The District received an \$8,000.00 donation from Chevron, which will be used to help fund the training center construction.
2. The District is also working on an application for reimbursement from the Colorado Department of Local Government for a \$1,000,000.00 grant for the construction of the training center.
3. The finance division is moving forward on getting accounts set up with Bank of Colorado, with the anticipation of transferring activity later this month.

A short Board discussion followed.

### Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Impact Fees legislation.
2. Status of legal advisements.
3. Questions on legal advisement regarding SB24-233, Property Tax Reductions.

A short discussion followed.

### Brighton City Liaison Report

Marv Falconburg, Brighton City Deputy Manager and City Liaison to the District:

1. 260 single family new housing units.
2. Bridge Street widening on schedule and on budget.
3. Water treatment plant on time and on budget.
4. Municipal Services Center is ahead of schedule and on budget. City of Brighton Fleet/Street/Parks maintenance will move in by the end of the year.
5. Great collaboration between the City of Brighton and Brighton Fire Rescue District regarding parking complaints on the private street on 50<sup>th</sup> and Bridge Street.
6. Lutz Reservoir discussion and update.
7. City of Brighton completed audit.
8. There is a lot happening in Brighton, with improvements and construction.

### H. Old Business

None.

### I. New Business

- a. Greater Brighton Fire Protection District IGA with Todd Creek Village Metropolitan District (Water

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Service)

MOTION: Director Serafini moved to approve Greater Brighton Fire Protection District IGA with Todd Creek Village Metropolitan District for Water Service.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

b. Brighton Fire Rescue District Impact Fee Study.

MOTION: Director Serafini moved to allow Fire Chief Garrison to proceed with studies on impact fees and required notifications.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

J. Other businesses that may come before the Board.

a. Executive Session pursuant to C.R.S. 24-6-402(4)(b), (e) and (f) to receive advice of legal counsel on items subject to negotiation and personnel matters, specifically relating to Fire Chief Garrison's Employment Agreement and a recent citizen complaint.



K. Executive Session

MOTION: Director Serafini made a motion to enter an Executive Session pursuant to C.R.S. 24-6-402(4)(b), (e) and (f) to receive advice of legal counsel on items subject to negotiation and personnel matters, specifically relating to Fire Chief Garrison's Employment Agreement and recent citizen complaint. The Board went into Executive Session at 18:47.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

L. Adjournment

 _____ Jeff Jacobucci, President	8/7/24 _____ Date
 _____ Cheryl Spottke, Secretary	8-7-24 _____ Date