

REGULAR MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, BRIGHTON, COLORADO 80601

**August 7, 2024**

**A. Call to Order**

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:30 by President Jacobucci. A virtual meeting option was provided to the public. Virtual participation information was made available to the public on the meeting notice.

**B. Roll Call**

**Present**

Jeff Jacobucci, President  
Don Rowe, Vice President  
Frank Serafini, Treasurer  
Cheryl Spottke, Secretary  
Brian Engle, Assistant Secretary

**Also in Attendance**

**District Staff**

Brycen Garrison, Fire Chief  
  
Gerard Lutz, Deputy Chief of Operations  
Rand Sheldon, Deputy Chief of  
Administrative Operations  
Jim Pauley, Chief Finance Officer

**Other Guests**

Michelle Ferguson, Legal Counsel (Virtual  
Participation)

## RECORD OF PROCEEDINGS

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C. Call for Changes to the Agenda

The agenda was presented to the Board.

MOTION: Director Serafini made a motion to approve the agenda as presented.

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

D. Presentations

None.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending June 30, 2024.
2. Approval of June 2024 payments of \$ 2,730,083.00.
3. Approval of Regular Board Meeting Minutes: July 10, 2024.

MOTION: Director Engle made a motion to approve the consent agenda as presented.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. Engineer Wright's retirement and walk off was July 14, 2024.
2. Chief Garrison was on vacation the week of July 15, 2024.
3. Brighton City Council, Brighton Police Department and the District met at study session and have decided they will move forward with CodeRed messaging system. There are no longer tornado warning sirens. The towers will be taken down, so the community knows the sirens are no longer functioning.
4. NAFA 14 graduation was on July 25, 2024. Thank you to the Board of Directors who were in attendance. The NAFA 14 graduates will be in place in one week.
5. There are two individuals attending NAFA 15, and two laterals will start at the end of the month.
6. The District has posted new applications for five new hires who will begin the first week of January 2025.
7. Chief Garrison and his 4-H student partner received Grand Champion Reserve in the Celebrity Cattle Show at the Adams County Fair. The Celebrity Cattle Show is a chance for 4-H students to teach local celebrities how to show an animal. If the student teaches the celebrity well, the student is awarded a scholarship.
8. The Training Center is on time and on budget.

A short Board discussion followed.

Deputy Chief of Operations:

## RECORD OF PROCEEDINGS

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Deputy Chief Lutz updated the Board on the following:

1. July 2024 was a busy month. Many grass fires which were caused by fireworks. Significant incidents include a larger fire that spread to a structure fire, and an automobile accident with a fire and a party trapped in the vehicle.
2. FTO Gilbert took the lead role at the Adams County Fair.
3. Personnel requested to respond to wildfires in the mountains. The District sent a crew to help for three days.
4. Trainee Lovett was named Top Recruit in NAFA 14 Academy.

A short Board discussion followed.

### Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. Medic 52 was used at the Adams County Fair and is now located at Fire Station 54.
2. Engine 51 is back, and graphics are updated. Thank you to Engineer Nekvasil for coming up with the design for older trucks.
3. For the first time in eight months, all District apparatus are in their stations.
4. The District is about ninety percent through the draft accreditation proposal process.

A short Board discussion followed.

### Fire Marshal Report:

In addition to the written report Fire Chief Garrison updated the Board on the following:

1. Adams County Sheriff's Department has put burn restrictions in effect for the County.
2. Inspector Cochran is working on getting his Fire Investigations credentials.
3. Permit Technician Jacobucci is helping with Esri mapping.
4. Captain Godek is completing all plan reviews in house.

A short Board discussion followed.

### Financial Report:

In addition to the written report, Chief Finance Officer Pauley discussed the following:

1. The District has received preliminary assessed valuations from Weld County and will see an overall decrease in property tax revenues. The District expects to receive preliminary assessed valuations from Adams County in late August. These amounts are subject to change based on the results of the election in November and challenges filed by property owners in both counties. The District is working on building a budget around those reductions.

A short Board discussion followed.

### Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Discussion of ballot initiative 50 and 108 and impact on potential District revenues.
2. Impact Fee update.

A short discussion followed.

### H. Old Business

None.

# RECORD OF PROCEEDINGS

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I. New Business

None.

J. Other businesses that may come before the Board.

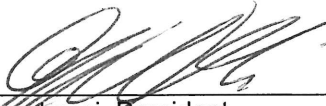
None.

K. Adjournment

MOTION: Director Rowe made a motion at 18:15 to adjourn the meeting.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

 9/10/24  
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Jeff Jacobucci, President Date

 9/10/24  
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Cheryl Spottke, Secretary Date