

REGULAR MEETING MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
500 S. 4th Avenue, 3rd Floor, BRIGHTON, COLORADO 80601

May 14, 2025

A. Call to Order

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:34 by President Jacobucci. A virtual meeting option was provided to the public. Participation information was made available to the public on the meeting notice.

B. Roll Call

Present

Jeff Jacobucci, President
Don Rowe, Vice President
Frank Serafini, Treasurer
Brian Engle, Assistant Secretary

One Seat Vacant

New Board Directors

Arlin Riggi
R. Scott Bellomy

Also in Attendance

District Staff

Brycen Garrison, Fire Chief
John Blunt, Deputy Chief of Operations
Rand Sheldon, Deputy Chief of Administration
Jim Pauley, Chief Finance Officer

Other Guests

Michelle Ferguson, Legal Counsel

RECORD OF PROCEEDINGS

Brief discussion on the record regarding the resignation of Director Spottke.

C. Call for Changes to the Agenda

The agenda was presented to the Board.

MOTION: Director Serafini made a motion to amend the agenda as follows:

Add to Presentations:

- b. Audit Acceptance
- c. Swearing in new Board Directors
- d. Election of Board Officers
- e. Presentation of gifts to Director Rowe

And remove: New Business:

- a. Election of Officers
- b. 2024 Audit Acceptance

SECOND: Director Rowe.

APPROVAL: Motion carried unanimously.

D. Presentations

- a. 2024 Audit presentation: Haynie and Company, Diego Martinez via Microsoft Teams

No questions or comments from the Board.

- b. Audit Acceptance:

MOTION: Director Serafini made a motion to accept the 2024 Audit.

SECOND: Director Engle

APPROVAL: Motion carried unanimously.

- c. Swearing in new Board Directors

The Board of Directors wishes to select Fire Chief Garrison to administer the Oaths of Office.

Fire Chief Garrison administered the Oaths of Office to newly elected Board Directors, Arlin Riggi and R. Scott Bellomy.

The Oaths of Office will be filed with the Adams County Clerk and Recorder, the Adams County District Court, and the Colorado Division of Local Government.

- d. Election of Officers

A proposed slate of Board Officers was presented to the Board, as follows:

President: Jeff Jacobucci

Vice President: Frank Serafini

Treasurer: Brian Engle

Secretary: Arlin Riggi

Assistant Secretary: R. Scott Bellomy

MOTION: Director Serafini made a motion to accept the slate of Board Officers, as presented.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

- e. Presentation to Director Rowe

Fire Chief Garrison thanked Director Rowe for his 12 years of service to the Brighton Fire Board of Directors.

E. Public Comment

None.

RECORD OF PROCEEDINGS

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending March 31, 2025.
2. Approval of February payments of \$3,216,356.00.
3. Approval of Regular Board Meeting Minutes: April 9, 2025.

MOTION: Director Engle made a motion to approve the consent agenda as presented.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. The 2026 Budget season started.
2. 2025 Help for Homes.
3. Participated in Telecommunicators Week.
4. Attended the Economic Development Summit.
5. Instructed at the Colorado State Fire Officer II class.
6. Discussion on SB 24-131, Prohibiting the Carrying of Firearms in Sensitive Spaces. A Resolution related to the District's election to exempt itself from this requirement is being prepared and will be presented to the Board for review and approval.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Blunt updated the Board on the following:

1. Attended CPSE conference in Orlando, FL.
2. The Lateral Academy is assigned to the line.
3. Attended North Area Operations Chiefs meeting.
4. Attended the Senior Leadership Retreat.
5. Participated in the safety committee meeting at City Hall.
6. Conducted internal monthly operations meeting.
7. Discussion on May 11, 2025 structure fire incident.

A short Board discussion followed.

Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. The new Engine is here; graphics are done, and the District is working with Front Range to finish inspection items. Estimated to be in service in June.
2. The newest Medic unit should be here by the end of the week.
3. The new Brush Truck is still in production, and there is no estimated delivery date. The District is investigating the production delays.
4. The training center construction is on schedule.

A short Board discussion followed.

RECORD OF PROCEEDINGS

Fire Marshal Report:

In addition to the written report, Fire Chief Garrison updated the Board on the following:

1. The Prevention Division hosted a fireworks training. Captain Godek was the lead.
2. Update on Highway 85 and Bromley Lane construction.
3. In-N-Out Burger and Olive Garden are open.
4. Captain Godek received new investigations vehicle.

A short Board discussion followed.

Financial Report:

In addition to the report, Chief Finance Officer Pauley discussed the following:

1. Beginning next week, 2026 Budget meetings will begin with Team Leads.

A short discussion followed.

Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Legislative tracker and legislative updates.
2. Results of sales tax initiatives by other fire departments during the May 2025 election.

A short discussion followed.

H. Old Business

None.

I. New Business

a. 457 Plan Transition

MOTION: Director Engle made a motion to approve the transition of the 457 Plan to TransAmerica.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

b. Resolution 2025-06

A Resolution approving the establishment of a 401(a) money purchase plan. The District wishes to establish a retirement plan for such employees, which will serve the interests of the District by helping it to provide reasonable retirement security for its employees and by assisting in the attraction and retention of competent personnel.

MOTION: Director Serafini made a motion to approve Resolution 2025-06, subject to legal counsel's review.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

c. Colorado Department of Transportation (CDOT) letter discussion. Board and Staff discussed a proposed request to CDOT to provide better support while responding to accidents on the highways.

MOTION: Director Serafini made a motion to approve sending a signed letter from the Board of Directors to appropriate personnel and operations at CDOT.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

RECORD OF PROCEEDINGS

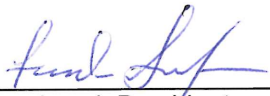
- d. Deputy Chief Sheldon's disclosure conflict of interest letter and certificate. Chief Sheldon stated for the record that he is disclosing a conflict of interest regarding his wife's representation of the District real estate matters related to the possible purchase of properties adjacent to the training center.
 - e. Board member orientation- after discussion, it was determined to conduct the orientation on July 9, 2025, at the end of the regularly scheduled Board of Directors meeting.
- J. Other businesses that may come before the Board.
None.

K. Adjournment

MOTION: Director Engle made a motion at 18:44 to adjourn the meeting.

SECOND: Director Serafini.

APPROVAL: Motion carried unanimously.

 6-11-25

Jeff Jacobucci, President Date

 6/11/25

Arlin Riggi, Secretary Date

