

REGULAR MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, BRIGHTON, COLORADO 80601

**June 11, 2025**

**A. Call to Order**

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:34 by President Jacobucci. A virtual meeting option was provided to the public. Participation information was made available to the public on the meeting notice.

**B. Roll Call**

**Present**

Frank Serafini, Vice President  
Brian Engle, Treasurer  
Arlin Riggi, Secretary  
Scott Bellomy, Assistant Secretary

**Absent**

Jeff Jacobucci

**Also in Attendance**

**District Staff**

Gerard Lutz, Deputy Chief of Operations  
Rand Sheldon, Deputy Chief of Administration  
Elizabeth Bednarcik, Fire Marshal  
Jim Pauley, Chief Finance Officer

**Other Guests**

Michelle Ferguson, Legal Counsel (virtual)  
Marv Falconburg, City of Brighton Liaison

## RECORD OF PROCEEDINGS

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Motion to excuse Director Jacobucci.

MOTION: A motion was made by Director Engle to excuse Director Jacobucci.

SECOND: Directors Riggi and Bellomy.

APPROVAL: Motion carried unanimously.

C. Call for Changes to the Agenda

The agenda was presented to the Board. A request was made to add a new agenda item, as item 10.

MOTION: Director Engle made a motion to approve the agenda as presented, with the addition of Agenda item 10 as follows:

10. New Business

- a. Resolution No. 2025-07, A resolution authorizing the addition of the NPPFA (National Public Pension Fund Association) deferred compensation plan as an employee benefit.

SECOND: Directors Riggi and Bellomy

APPROVAL: Motion carried unanimously.

D. Presentations

None.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending April 30, 2025.
2. Approval of February payments of \$3,968,954.00.
3. Approval of Regular Board Meeting Minutes: May 14, 2025.

MOTION: Director Engle made a motion to approve the consent agenda as presented.

SECOND: Director Bellomy.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

In Fire Chief Garrison's absence, Deputy Chief Lutz updated the Board on the following:

1. Budget meetings have started with Team Leads, Chief Garrison, Chief Sheldon, and CFO Pauley.
2. Retiree's coffee held on May 27, 2025.
3. Participated in the Union golf tournament on May 28, 2025.
4. Met with Adams County regional field representative for U.S. Representative Gabe Evans to discuss steps forward and how their office can better support the Brighton Fire Rescue District.
5. Academy recruit evaluations at North Metro Training Center on June 3, 2025. All recruits are doing well.

A short Board discussion followed.

Deputy Chief of Operations:

Deputy Chief Lutz updated the Board on the following:

1. Deputy Chief Blunt is doing well in the Operations Division.

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2. FF Loesch has been assigned her shift assignment.
3. Safety and Medical (SAM) Officer promotions; Lieutenants Gilbert and Mckeough.
4. EMS crews doing well. He discussed return of spontaneous circulation (ROSC) and the high level of performance within the organization.
5. Four personnel started paramedic school in June.

A short Board discussion followed.

### Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. New Engine is in service at Station 52. Roll In and pancake breakfast is June 21, 2025 at 09:30 at Station 52.
2. The newest Medic unit is here and is being upfitted.
3. The new Brush Truck is still in production, and there is no estimated delivery date. The District is investigating the production delays.
4. The training center construction is on schedule. The exterior brickwork, epoxy floor, and carpet are complete. The concrete paving is underway, but it has been delayed by numerous rainy days.
5. This will be the last Board meeting for Deputy Chief Lutz. The Board thanks Chief Lutz for his service and dedication to the District.

A short Board discussion followed.

### Fire Marshal Report:

In addition to the written report, Chief Bednarcik updated the Board on the following:

1. Fire Chief Garrison presented scholarships to three Brighton High School seniors on May 20, 2025, on behalf of the District.
2. New construction report.
3. Discussion on May structure fire and fatality.

A short Board discussion followed.

### Financial Report:

In addition to the report, Chief Finance Officer Pauley discussed the following:

1. Discussion on 457 Plan. Legal counsel has approved the 401(a) retirement plan document that was adopted at the Board meeting. The District is moving forward with implementing this plan for staff.

A short discussion followed.

### Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Legislative Tracker and Legislative Updates.
2. Discussion on the city of Commerce City annexation. The District received notice of the intent of Commerce City to annex property currently within the District's boundaries. The property is northeast of the boundary discussed in the IGA between Commerce City, South Adams County FPD and the District. Legal Counsel is further analyzing the IGA. In the meantime, it was suggested that Fire Chief Garrison contact Commerce City to discuss this matter and inform them of the IGA's existence.

A short discussion followed.

### Brighton City Liaison Report

Marv Falconburg, Brighton City Deputy Manager and City Liaison to the District, gave a report on the City of Brighton.

A short discussion followed.

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H. Old Business  
None.

I. New Business

a. 457 Plan-Resolution 2025-07

A Resolution authorizing the addition of the NPPFA deferred compensation plan as an employee benefit.

MOTION: Director Engle made a motion to approve Resolution 2025-27.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.


J. Other businesses that may come before the Board.  
None.

K. Adjournment

MOTION: Director Engle made a motion at 18:16 to adjourn the meeting.

SECOND: Director Bellomy.

APPROVAL: Motion carried unanimously.

 7/9/25  
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Jeff Jacobucci, President Date

 7/9/25  
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Arlin Riggi, Secretary Date