

REGULAR MEETING MINUTES
GREATER BRIGHTON FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
Brighton Fire Training Center, 5 Firehouse Rd. Brighton, CO 80601

October 8, 2025

A. Call to Order

The Regular Meeting of the Board of Directors of the Greater Brighton Fire Protection District, d/b/a the Brighton Fire Rescue District was called to order at 17:58 by Vice President Serafini. A virtual meeting option was provided to the public. Virtual Participation information was made available to the public on the meeting notice.

B. Roll Call

Present

Frank Serafini, Vice President
Brian Engle, Treasurer
Arlin Riggi, Secretary
Scott Bellomy, Assistant Secretary

Absent

Jeff Jacobucci, President (excused)

Also in Attendance

District Staff

Brycen Garrison, Fire Chief

Rand Sheldon, Deputy Chief of Administration

Jim Pauley, Chief Finance Officer

Other Guests

Michelle Ferguson, Legal Counsel

RECORD OF PROCEEDINGS

Motion to excuse Director Jacobucci.

MOTION: A motion was made by Director Engle to excuse Director Jacobucci.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

C. Call for Changes to and Approval of the Agenda

The agenda was presented to the Board.

MOTION: Director Engle made a motion to approve the agenda as presented.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

D. Presentations

None.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending August 31, 2025.
2. Approval of September 2025 payments of \$2,898,695.00
3. Approval of Regular Board Meeting Minutes: September 10, 2025.

MOTION: Director Riggi made a motion to approve the consent agenda as presented.

SECOND: Director Bellomy.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. 2026 Board meeting schedule. Upon request from legal counsel, due to a conflict in scheduling, the Board discussed moving the regular District Board meetings to the second Tuesday of the month. The Board also discussed changing the potential meeting time. The Board was amenable to changing the Board meetings to Tuesdays but would like the start time to remain the same for the time being. Discussion was also had regarding whether meetings were required every month. Following the discussion, it was decided that the 2026 meeting schedule will be presented to the Board for consideration by the end of the year.
2. Deputy Chief of Operations Blunt is not in attendance, as he is attending a funeral.

A short Board discussion followed.

Deputy Chief of Operations:

In Deputy Chief Blunt's absence, Chief Staff updated the Board on the following:

1. Nothing to add to the report.

A short Board discussion followed.

Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

RECORD OF PROCEEDINGS

1. The District will be receiving the Certificate of Occupancy for the Training Center in a month.
2. The old Brush Truck was sold to the Hotchkiss Fire Department.
3. Discussion was had relating to the status of various property searches, including potential land for a new station.

A short Board discussion followed.

Fire Marshal Report:

Division Chief Bednarcik was not present, and Chief Staff had nothing to add to her report.

A short Board discussion followed.

Financial Report:

In addition to the report, Chief Finance Officer Pauley discussed the following:

1. The District is looking into diversifying investments by splitting invested funds between CSAFE (Colorado Surplus Asset Fund Trust) and CSLIP (Centennial State Liquid Investment Pool). A formal resolution will be presented at the December Board of Directors meeting.

A short discussion followed.

Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Attorney Ferguson explained the ongoing discussions with Chief Garrison about succession planning and the process for transitioning general counsel duties from Michelle Ferguson to James Silvestro, while Attorney Ferguson is still practicing and available to offer historical insight. Making this transition at this time will also ensure that such transition is not at the same time as Chief Garrison's retirement and at a time when things are going smoothly for the District.
2. Discussion on Vestas property and reminder of 2030 deadline for construction.
3. Attorney Ferguson provided additional clarification on the property acquisitions.

A short discussion followed.

H. Old Business

None.

I. New Business

- a. Formal motion to move the rest of the year's Board of Directors meetings to the new Brighton Fire Rescue District Training Center, 5 Firehouse Rd. Brighton, CO 80601.

MOTION: Director Engle made a motion to approve moving the rest of the year's Board of Directors meetings.

SECOND: Director Bellomy.

APPROVAL: Motion carried unanimously.

- b. Draft 2026 Budget- Fire Chief Garrison and Chief Finance Officer Pauley discussed with the Board the draft 2026 Budget. Specifically, they discussed: fund balances, revenues, salary increases, department expenses, and costs. It is noted for the record that the Board of Directors received a copy of the draft budget prior to the statutory October 15th deadline.

A short discussion followed.

J. Other businesses that may come before the Board.

RECORD OF PROCEEDINGS

None.

K. Adjournment

MOTION: Director Engle made a motion at 20:06 to adjourn the meeting.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

 11/12/25

Jeff Jacobucci, President Date

 11/12/25

Arlin Riggi, Secretary Date