

REGULAR MEETING MINUTES  
GREATER BRIGHTON FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS  
500 S. 4<sup>th</sup> Avenue, 3<sup>rd</sup> Floor, BRIGHTON, COLORADO 80601

**September 10, 2025**

A. Call to Order

The Regular Meeting of the Board of Directors of Brighton Fire Rescue District was called to order at 17:30 by President Jacobucci. A virtual meeting option was provided to the public. Participation information was made available to the public on the meeting notice.

B. Roll Call

Present

Jeff Jacobucci, President  
Frank Serafini, Vice President  
Brian Engle, Treasurer  
Arlin Riggi, Secretary

Absent

Scott Bellomy, Assistant Secretary (excused)

Also in Attendance

**District Staff**

Brycen Garrison, Fire Chief  
John Blunt, Deputy Chief of Operations  
Rand Sheldon, Deputy Chief of Administration  
Elizabeth Bednarcik, Fire Marshal  
Jim Pauley, Chief Finance Officer

**Other Guests**

Michelle Ferguson, Legal Counsel (virtual)  
James Silvestro, Legal Counsel (virtual)

Marv Falconburg, City of Brighton Liaison

## RECORD OF PROCEEDINGS

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Motion to excuse Director Bellomy.

MOTION: A motion was made by Director Serafini to excuse Director Bellomy.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

C. Call for Changes to the Agenda

The agenda was presented to the Board. A request was made to add a new agenda item under New Business, as Item b.

MOTION: Director Serafini made a motion to approve the agenda as presented, with the addition of Agenda Item b. as follows:

10. New Business

b. Resolution No. 2025-08, A resolution permitting the lawful possession of firearms in government buildings in Brighton Fire Protection District.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

D. Presentations

None.

E. Public Comment

None.

F. Action Items

Consent Agenda

1. Approval of Financial Report year-to-date ending June 30, 2025, and July 31, 2025.
2. Approval of July 2025 payments of \$2,486,640.00, and August 2025 payments of \$2,660,928.00.
3. Approval of Regular Board Meeting Minutes: July 9, 2025.

MOTION: Director Serafini made a motion to approve the consent agenda as presented.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

G. Staff and Attorney Reports

Chief's Report:

Fire Chief Garrison updated the Board on the following topics:

1. Participated in the Brighton Police Department's National Night Out, August 5, 2025.
2. Attended Fire Rescue International (FRI) conference August 12-15, 2025, and gave 2 presentations on Strategic Leadership.
3. Attended Think Tank conference August 26-28, 2025.
4. Attending the Special Districts Association (SDA) conference with Director Bellomy, September 15-17, 2025.
5. Discussion on 9/11 Ceremony at Station 52, 3<sup>rd</sup> quarter awards, and field promotions.
6. Brian Nekvasil's Retirement Ceremony is Friday, October 3, 2025, 0830 Hours, at Station 52.
7. The Swearing In/Badging Ceremony is Friday, October 10, 2025, 1800 Hours, at the Training Center.

A short Board discussion followed.

## RECORD OF PROCEEDINGS

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### Deputy Chief of Operations:

Deputy Chief Blunt updated the Board on the following:

1. Brief discussion on operations reports for July and August 2025.
2. The Wildland Team deployed to assist with firefighting efforts at the Elk Fire and Lee Fires, both in Rio Blanco County.
3. North Area Fire Academy 16 (NAFA 16) graduation is Saturday, September 13, 2025. The Brighton Fire Rescue District has five trainees to graduate.

A short Board discussion followed.

### Deputy Chief of Administrative Operations:

Deputy Chief Sheldon updated the Board on the following:

1. The new Brush Truck and Medic Unit arrived in August.
2. The new Brush Truck will be in service this month.
3. The Training Center construction should be completed this month.

A short Board discussion followed.

### Fire Marshal Report:

In addition to the written report, Chief Bednarcik updated the Board on the following:

1. Two personnel on light duty are working in the Prevention Division and are certified to help with inspections.
2. Discussion on ICC (International Code Council) codes and requesting Board support in writing a letter to Adams County Commissioners.
3. Proposed fee schedule discussion.

A short Board discussion followed.

### Financial Report:

In addition to the report, Chief Finance Officer Pauley discussed the following:

1. Preliminary discussions on the 2026 Budget process.
2. Colorado Surplus Asset Fund Trust (CSAFE) update.
3. EMS billing discussion.

A short discussion followed.

### Attorney's Report:

In addition to her written report, Attorney Ferguson discussed the following:

1. Chief Garrison explained the succession plan for, and partnership with, the District's legal counsel, Ireland Stapleton, and more specifically, the process for transitioning counsel from Michelle Ferguson to James Silvestro.

A short discussion followed.

### Brighton City Liaison Report

Marv Falconburg, Brighton City Deputy Manager and City Liaison to the District, provided a report on the City of Brighton.

A short discussion followed.

### H. Old Business

- a. Explanation of the City of Brighton and the Brighton Urban Renewal Authority, considering creating a Downtown Development Authority.

### I. New Business

# RECORD OF PROCEEDINGS

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a. Proposed Fee Schedule

MOTION: Director Engle made a motion to approve the Proposed Fee Schedule as provided.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

b. Resolution No. 2025-08, A Resolution permitting the lawful possession of firearms in Government buildings in Brighton Fire Protection District.

The Board discussed Resolution No. 2025-08, which exempts out of a recent State law prohibiting lawful open carry of firearms in public areas where the District Board meets or conducts business.

MOTION: Director Serafini made a motion to approve Resolution 2025-08.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

J. Other businesses that may come before the Board.

a. Executive Session pursuant to C.R.S. 24-6-402(e), Property Negotiations.

K. Executive Session

MOTION: Director Serafini made a motion to enter an Executive Session pursuant to C.R.S. 24-6-402(e), subject to Property Negotiations. The Executive Session will be recorded in accordance with the Open Meetings Law.

It is noted that the Board does not anticipate any business after the Executive Session. The Board went into Executive Session at 18:25.

SECOND: Director Engle.

APPROVAL: Motion carried unanimously.

The Board came out of Executive Session at 19:00.

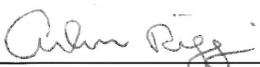
L. Executive Session Adjournment at 1900.

MOTION: Director Serafini made a motion to adjourn the Board Meeting.

SECOND: Director Riggi.

APPROVAL: Motion carried unanimously.

  
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Jeff Jacobucci, President,                      10/8/25  
Date

  
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Arlin Riggi, Secretary                      10/8/2025  
Date